

ESSEX CONSERVATION COMMISSION

MINUTES

JANUARY 5, 2010

Members: Wallace Bruce, Chairman – present  
Joseph Ahearn - present  
Robert Brophy - present  
Philip Caponigro – present  
Elisabeth Frye - present  
James Rynkowski – present arrived at 8:06 pm  
Shirley Singleton - present

Building Permit Applications:

Dan Reed presented a building permit application for Vanessa Reed of 35 Southern Avenue for the removal of a deck and roof and the addition of a single story room with a deck extension. After a review, the application was signed by W. Bruce.

Public Hearings:

The Commission opened a public hearing on a Notice of Intent filed by The Neve-Morin Group, Inc. on behalf of The Turtleback Trust to perform re-grading in connection with the installation of a sanitary disposal system within the 100 foot wetland buffer zone at Lot 39 Turtleback Road. Greg Hochmuth presented the plan which had an OOC issued in 2005. The system was revised to be 100 ft from the wetland and this is the only change. The applicant has filed with National Heritage and is still under DEP review. Pending a response from National Heritage and DEP the Applicant requested a continuance. On a motion made and duly seconded, the Commission voted unanimously (6-0) to continue the hearing until January 19.

Business:

The Commission reviewed a Request for a Certificate of Compliance from John Fenton for 47, 49 and 51 Lebaron Road. On a motion made and duly seconded, the Commission voted unanimously (6-0) to issue the COC.

The Commission reviewed a request from the town administrator, Brendhan Zubricki, regarding the demolition of a barn at 5, 7, and 11 Southern Avenue. The barn has been condemned. Due to its location, the Commission has advised that the current OOC on the property may be amended. The amendment request should include an inventory of what is in the barn and a plan for the removal of any hazardous materials. In addition, the Commission will require a site visit prior to the issuance of the amendment.

The Commission discussed the issue of snow storage and the use of the area near Memorial Field. W. Bruce advised that he had tried to contact Paul Goodwin of the DPW to discuss the placement of a barrier but had received no response. S. Singleton suggested that a letter regarding the matter be drafted to be sent to the Board of Public Works. The Commission agreed to have the Clerk draft a letter.

The Commission discussed the part-time agent position and the hiring of James Hankin. On a motion made and duly seconded, the Commission voted unanimously (6-0) to offer the position of part-time agent to James Hankin at \$24.00 per hour for a maximum of 10 hours per week through June 30, 2010 with a review for the next fiscal year with the option to increase the scope of his duties.

The Commission authorized the Clerk to complete the budget worksheets for the funds for FY2011 to submit to the town accountant.

On a motion made and duly seconded, the Commission voted unanimously (6-0) to approve the minutes for the meeting of November 17, 2009.

On a motion made and duly seconded, the meeting was adjourned.

Approved: \_\_\_\_\_

Prepared by: \_\_\_\_\_